REPORT OF THE AUDIT OF THE WHITLEY COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS www.kyauditor.net

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EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE WHITLEY COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002

The Auditor of Public Accounts has completed the Whitley County Fiscal Court audit for fiscal year ended June 30, 2002. We have issued an unqualified opinion on the financial statements taken as a whole. Based upon the audit work performed, the financial statements are presented fairly in all material respects.

Financial Condition:

Fund balances increased by \$6,624,772 from the beginning of the year, resulting in a cash surplus of \$7,737,996 as of June 30, 2002. This increase was due to the Whitley County Fiscal Court issuing bonds of \$7,800,000 for the construction of a Detention Facility. Of the cash surplus, \$6,909,579 is reserved for the construction of the Detention Facility and future bond requirements. Also, \$329,821 of the cash balance is held in escrow and is to be used for future bond requirements. Operating revenues increased by \$1,197,897 from the prior year and operating disbursements increased by \$1,590,850.

Debt Obligations:

Total long-term debt principal as of June 30, 2002, was \$9,755,000. Future collections of \$16,929,008 are needed over the next 22 years to pay all bonded debt principal and interest.

Capital lease principal agreements totaled \$1,585,447 as of June 30, 2002. Future principal and interest payments of \$1,842,188 are needed to meet these obligations.

Deposits:

The fiscal court's deposits were insured and collateralized by bank securities or bonds.

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CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Debra Eucker, Commissioner, Department of Law, Revenue Cabinet
Honorable Michael L. Patrick, Whitley County Judge/Executive
Members of the Whitley County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and equity arising from cash transactions of Whitley County, Kentucky, as of June 30, 2002, the statement of cash receipts, cash disbursements, and changes in cash balances, and the related statement of cash flows for the year then ended. These financial statements are the responsibility of the Whitley County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, Whitley County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising primarily from cash transactions of Whitley County, Kentucky, as of June 30, 2002, and the revenues received and expenditures paid, and the cash flows of its enterprise fund for the year then ended in conformity with the modified cash basis of accounting.



To the People of Kentucky
Honorable Ernie Fletcher, Governor
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Debra Eucker, Commissioner, Department of Law, Revenue Cabinet
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Members of the Whitley County Fiscal Court

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated August 28, 2003, on our consideration of Whitley County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Whitley County, Kentucky. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A–133, <u>Audits of States</u>, <u>Local Governments and Non-Profit Organizations</u>, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - August 28, 2003

WHITLEY COUNTY OFFICIALS

For The Fiscal Year Ended June 30, 2002

Fiscal Court Members:

Michael L. Patrick County Judge/Executive

Nolan Bird Magistrate
Burley Foley Magistrate
Johnny Lawson Magistrate
Mike Howard Magistrate

Other Elected Officials:

Emby A. McKeehan County Attorney

Jerry Taylor Jailer

Tom Rains County Clerk

Ancil Carter Sheriff

Ronnie Moses Property Valuation Administrator

Jimmy Paul Coroner

Appointed Personnel:

Iva L. Steely County Treasurer

Judy Brimm Finance Officer

STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

WHITLEY COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

June 30, 2002

	Gove	Proprietary Fund Types		Totals (Memorandum Only)			
	General	Special Revenue	Debt Service	Em	terprise		
Assets and Other Resources							
<u>Assets</u>							
Cash and Cash Equivalents Due From Jail Fund	\$ 5,977,029	\$ 124,583	\$ 1,649,516	\$	561 1,204	\$	7,751,689 1,204
Notes Receivable (Note 4)	967						967
Total Assets	\$ 5,977,996	\$ 124,583	\$ 1,649,516	\$	1,765	\$	7,753,860
Other Resources							
Amounts to Be Provided in Future Years for:							
Capital Lease (Note 6) Bonds Payable:	\$ 1,405,000	\$ 180,447	\$	\$		\$	1,585,447
1995 Bond Issue (Note 5A)			1,280,460				1,280,460
1997 Bond Issue (Note 5B)			344,719				344,719
Detention Facility Bond Issue (Note 5C)			6,480,305				6,480,305
Total Other Resources	\$ 1,405,000	\$ 180,447	\$ 8,105,484	\$	0	\$	9,690,931
Total Assets and Other Resources	\$7,382,996	\$ 305,030	\$ 9,755,000	\$	1,765	\$	17,444,791

WHITLEY COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

				Proprietary	Totals (Memorandum		
	Gove	rnmental Fun	d Type	Fund Types	Only)		
	General	Special Revenue	Debt Service	Enterprise			
<u>Liabilities and Equity</u>							
<u>Liabilities</u>							
Capital Lease (Note 6) Bonds:	\$ 1,405,000	\$ 180,447	\$	\$	\$ 1,585,447		
Series 1995 (Note 5A)			1,610,000		1,610,000		
Series 1997 (Note 5B)			345,000		345,000		
Detention Facility Bond Issue							
(Note 5C)	1.004		7,800,000		7,800,000		
Due To Jail Canteen	1,204				1,204		
Payroll Liabilities	13,693				13,693		
Total Liabilities	\$ 1,419,897	\$ 180,447	\$ 9,755,000	\$	\$ 11,355,344		
<u>Equity</u>							
Fund Balances:							
Reserved	\$5,589,884	\$	\$	\$	\$ 5,589,884		
Unreserved	373,215	124,583		1,765	499,563		
Total Equity	\$ 5,963,099	\$ 124,583	\$ 0	\$ 1,765	\$ 6,089,447		
Total Liabilities and Equity	\$7,382,996	\$ 305,030	\$ 9,755,000	\$ 1,765	\$ 17,444,791		

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

WHITLEY COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

For The Fiscal Year Ended June 30, 2002

	General Fund Type								
Cash Receipts	General Fund	Local Government Economic Assistance Fund							
Schedule of Operating Revenue Other Financing Sources: Transfers In Bond Proceeds Receipts - Jail Canteen	\$ 2,144,255 5,841,013	\$ 1,197,024 75,000	\$ 260,967 558,380	\$ 790,380					
Lease Purchase Proceeds Kentucky Advance Revenue Program	300,000	495,000							
Total Cash Receipts	\$ 8,285,268	\$ 1,767,024	\$ 819,347	\$ 790,380					
<u>Cash Disbursements</u>									
Comparative Schedule of Final Budget and Budgeted Expenditures Other Financing Uses: Schedule of Detention Facility	\$ 2,362,595	\$ 1,275,455	\$ 836,017	\$ 326,157					
Bond Issue Expenditures Transfers Out Expenditures - Jail Canteen Bonds: Principal Paid	559,451	289,768		292,010					
Interest Paid Kentucky Advance Revenue Program Repaid Capital Lease: Principal Paid	300,000	116,923							
Total Cash Disbursements	\$ 3,222,046	\$ 1,682,146	\$ 836,017	\$ 618,167					
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2001	\$ 5,063,222 608,833	\$ 84,878 10,233	\$ (16,670) 30,699	\$ 172,213 5,082					
Cash Balance - June 30, 2002 *	\$ 5,672,055	\$ 95,111	\$ 14,029	\$ 177,295					

^{*} Cash Balance Includes Investments

WHITLEY COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

General nd Type			Sp	ecial Rever	nue F	und Type				t Service nd Type
Forestry Fund		911 Fund		Tourism Room Tax Fund		Ambulance 92 E Water Fund Fund		Pro Cor Fur	Public operties rporation ad- 1987 and Issue	
\$ 3,670	\$	261,711	\$	48,321	\$	719,057	\$		\$	
		41,750				20,000		500		
\$ 3,670	\$	303,461	\$	48,321	\$	739,057	\$	500	\$	0
\$ 3,366	\$	273,274	\$	46,923	\$	655,440	\$		\$	
3,366						27,987				3,200
 		46,172				33,027				
\$ 6,732	\$	319,446	\$	46,923	\$	716,454	\$	0	\$	3,200
\$ (3,062) 7,908	\$	(15,985) 38,527	\$	1,398 6,988	\$	22,603 70,552	\$	500	\$	(3,200) 3,200
\$ 4,846	\$	22,542	\$	8,386	\$	93,155	\$	500	\$	0

WHITLEY COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

	Debt Service Fund Type							ntreprise and Type
Cash Receipts	Public Properties Corporation Fund- 1995 Bond Issue		Public Properties Corporation Fund- 1997 Bond Issue		Detention Facility Bond Issue		Jai 	l Canteen Fund
Schedule of Operating Revenue Other Financing Sources: Transfers In Bond Proceeds Receipts - Jail Canteen Lease Purchase Proceeds Kentucky Advance Revenue Program	\$	512 311,661	\$	58,938	\$	51,744 7,800,000	\$	93,337
Total Cash Receipts	\$	312,173	\$	58,938	\$	7,851,744	\$	93,337
<u>Cash Disbursements</u>								
Comparative Schedule of Final Budget and Budgeted Expenditures Other Financing Uses: Schedule of Detention Facility Bond Issue Expenditures Transfers Out Expenditures - Jail Canteen Bonds: Principal Paid Interest Paid Kentucky Advance Revenue Program Repaid	\$	230,000 81,661	\$	40,000 18,938	\$	300,589 5,731,460	\$	94,669
Capital Lease: Principal Paid						500,000		
Total Cash Disbursements	\$	311,661	\$	58,938	\$	6,532,049	\$	94,669
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2001	\$	512 329,028	\$	281	\$	1,319,695	\$	(1,332) 1,893
Cash Balance - June 30, 2002 *	\$	329,540	\$	281	\$	1,319,695	\$	561

^{*} Cash Balance Includes Investments

WHITLEY COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

Total (Memorandum Only)				
\$	5,477,641			
	6,907,242 7,800,000 93,337 495,000 300,000			
\$	21,073,220			
\$	5,779,227			
	300,589 6,907,242 94,669			
	270,000			
	100,599			
	300,000			
	696,122			
\$	14,448,448			
\$	6,624,772 1,113,224			
\$	7,737,996			



STATEMENT OF CASH FLOWS-PROPRIETARY FUND TYPE

WHITLEY COUNTY STATEMENT OF CASH FLOWS-PROPRIETARY FUND TYPE

For The Fiscal Year Ended June 30, 2002

	Enterprise Fund	
	Jai	l Canteen
Cash Flows From Operating Activities:		
Cash Received From Inmate Sales	\$	93,337
Operating Disbursements		(94,669)
Net Cash (Used) By Operating Activities	\$	(1,332)
Cash and Cash Equivalents - Beginning	\$	1,893
Cash and Cash Equivalents - Ending	\$	561

WHITLEY COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2002

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Whitley County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Public Properties Corporation Fund as part of the reporting entity.

The Public Properties Corporation Fund is a legally separate entity established to provide long-term debt service for the Fiscal Court. The Corporation's governing body consists entirely of Fiscal Court members. Therefore, management must include the Corporation as a component unit, and the Corporation's financial activity has been blended with that of the Fiscal Court.

Additional - Whitley County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Whitley County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Whitley County Fiscal Court's fund types, a definition of each, and county funds included within each fund type are listed below.

1) General Fund Type

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Whitley County General Fund Type includes the following county funds: General Fund, Road and Bridge Fund, Jail Fund, Local Government Economic Assistance Fund and the Forestry Fund.

Note 1. Summary of Significant Accounting Policies (Continued)

B. Fund Accounting (Continued)

2) Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The Whitley County Special Revenue Fund Type includes the following county funds: 911 Fund, Tourism Room Tax Fund, Ambulance Fund and the 92 E Water Fund.

3) <u>Debt Service Fund Type</u>

Debt Service Fund Type accounts for the accumulation of resources for the payment of general long-term debt principal and interest and includes funds for the Public Properties Corporation Fund – 1987 Bond Issue, Public Properties Corporation Fund – 1995 Bond Issue, Public Properties Corporation Fund – 1997 Bond Issue and the Detention Facility Bond Issue. Debt service is provided through annual transfers from the General Fund Type in the amount of the debt service requirements for the year.

4) Enterprise Fund Type

The Enterprise Fund Type is used to report activity for which a fee is charged to external users for goods or services. The Whitley County Enterprise Fund Type includes the jail canteen fund, which is maintained by the county jailer.

The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the jail canteen. Technical Audit Bulletin 93-002 provides additional accounting and expenditure guidance for acceptable jail canteen operations.

C. Basis of Accounting

For all fund types, the county utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Long-term receivables, long-term obligations and amounts to be provided in future years to retire debt are recorded in the financial statements. The amount to be provided in future years to retire debt is offset by any cash or cash equivalents held by the county in a bond or debt service fund.

Note 1. Summary of Significant Accounting Policies (Continued)

C. Basis of Accounting (Continued)

The State Local Finance Officer does not require the county to maintain a general fixed assets group of accounts; therefore, the value of the county's fixed assets is not included in the financial statements. These fixed assets include buildings, equipment and land that are owned by the county.

D. Legal Compliance - Budget

The Whitley County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

Formal budgets are not adopted for the Public Properties Corporation Fund – 1987 Bond Issue, Public Properties Corporation Fund – 1995 Bond Issue, Public Properties Corporation Fund – 1997 Bond Issue, and the Detention Facility Bond Issue (Debt Service Funds) because bond indentures and other relevant contractual provisions require specific payments to and from these funds annually and transfers are budgeted in the General Fund Type to comply with these requirements. The Department for Local Government does not require these funds to be budgeted.

E. Cash and Cash Equivalents and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

For the purpose of the statement of cash flows, the county considers all highly liquid investments with a maturity date of three months or less when purchased to be cash equivalents. KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 1. Summary of Significant Accounting Policies (Continued)

F. Related Organizations

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on these criteria, the following are considered related organizations of Whitley County Fiscal Court: Whitley County Water District and Cumberland Falls Highway Water District.

G. Jointly Governed Organization

A legal entity or other organization that results from a contractual agreement and that is owned, operated, or governed by two or more participants as a separate activity subject to joint control, in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility is a joint venture.

The Williamsburg/Whitley County Airport Board appears to be a joint venture between the City of Williamsburg and the Whitley County Fiscal Court. According to the ordinance establishing the board, the airport board is a jointly governed organization which should have an audit completed yearly. The Williamsburg/Whitley County Airport Board is legally separate from the Whitley County Fiscal Court and the City of Williamsburg. The Whitley County Fiscal Court appoints three of the six board members. The City of Williamsburg appoints the other three board members. Both entities must have their appointments approved by the other. The Whitley County Fiscal Court is not financially accountable for the Williamsburg/Whitley County Airport. The County has established a tourism tax that is paid to the airport board for operating receipts. The county has also purchased land for the airport board. The Airport Board is also receiving funds for the development of the airport. After the airport is constructed, the airport will be receiving funds from hanger rentals and the sale of fuel cells, as well as the tourism taxes. In our prior year audit, we disclosed the Williamsburg/Whitley County Airport Board as a discretely presented component unit.

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.41 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits and Investments

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2002, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

Note 4. Receivable

An Agreed Order of Adequate Protection with First National Bank and Trust Company of Corbin was signed and entered into the court records on May 23, 1996. Transcare Ambulance Service, Inc. was ordered to pay principal and interest on loans received prior to filing bankruptcy. Payments are scheduled at \$345 per month. However, Transcare Ambulance Service, Inc. is not in compliance with terms of the order. The balance was \$967 as of June 30, 2002.

Note 5. Long Term Debt

A. 1995 Bond Issue

Bonds outstanding of the Whitley County Public Properties Corporation – 1995 Bond Issue are \$1,610,000. These refunding revenue bonds dated September 1, 1995, were issued for the purpose of courthouse renovations and certain road projects. Principal payments are due each year on May 1, in the amounts indicated below. Interest on the bonds is payable each May 1 and November 1. A debt service reserve has been established with a certificate of deposit held at Farmers Deposit Bank of \$310,500. The interest rate is 6.30%, which is paid on behalf of Whitley County on the last principal date of May 1, 2007. The following schedule of debt service requirements has been adjusted to reflect the debt service activity.

Fiscal Year Ended				
June 30	I	nterest	1	Principal
2003	\$	89,492	\$	235,000
2004		77,155		245,000
2005		63,925		255,000
2006		49,900		275,000
2007		34,500		600,000
Totals	\$	314,972	\$	1,610,000

Note 5. Long Term Debt (Continued)

B. 1997 Bond Issue

Bonds outstanding of the Whitley County Public Properties Corporation – 1997 Bond Issue are \$345,000. These refunding revenue bonds dated November 1, 1997, were issued for the purpose of road construction and repair. Principal payments are due each year on November 1, in the amounts indicated below. Interest on the bonds is payable each May 1 and November 1.

Fiscal Year Ended				
June 30	I	nterest	Principal	
		·		
2003	\$	16,813	\$	45,000
2004		14,563		45,000
2005		12,313		45,000
2006		9,875		50,000
2007		7,237		50,000
2008-2009		5,927		110,000
Totals	\$	66,728	\$	345,000

C. <u>Detention Facility Bond Issue</u>

Bonds outstanding of the Whitley County Detention Facility Bond Issue are \$7,800,000. These General Obligation Bonds dated April 9, 2002, were issued for the purpose of financing the acquisition, construction, and equipping of a new detention center facility. Principal payments are due each year beginning on April 1, 2005, in the amounts indicated below. Interest on the bonds is payable each October 1 and April 1, beginning October 1, 2002.

Fiscal Year Ended		
June 30	Interest	Principal
2003	\$ 398,239	\$
2004	398,239	
2005	398,239	115,000
2006	392,489	125,000
2007	386,239	130,000
2008-2012	1,827,945	745,000
2013-2017	1,621,445	955,000
2018-2022	1,357,572	1,220,000
2023-2027	1,015,581	1,555,000
2028-2032	570,700	2,000,000
2033-2034	75,136	955,000
Totals	\$ 8,441,824	\$ 7,800,000

Note 6. Capital Leases

A. On April 22, 1997, the county entered into a Municipal Lease and Option Agreement with NAL Financial Corporation for \$309,374 for the purchase of a 911 Emergency System. Terms of the agreement required eighty-four (84) payments of \$4,677 beginning September 15, 1997, and ending September 15, 2004. The unpaid balance was \$112,243 as of June 30, 2002.

Fiscal Year Ended				
June 30	Ir	iterest	P	rincipal
2003	\$	6,501	\$	49,629
2004		2,786		53,343
2005		84		9,271
Totals	\$	9,371	\$	112,243

- B. Whitley County entered into a capital lease agreement totaling \$730,000 with the Kentucky Area Development District during May 2001. The purpose of the lease agreement is to provide interim financing totaling \$500,000 for the new detention facility project and interim financing totaling \$230,000 for the new justice center and roof repair project. Terms of the agreement stipulate a one-year repayment schedule to be paid by the issuance of bonds. As of June 30, 2002, the lease was paid in full.
- C. On April 18, 2002, Whitley County entered into a \$765,000 lease agreement with the Kentucky Area Development Districts Financing Trust for the acquisition of land for a new airport facility. Terms of the agreement stipulate a ten-year repayment schedule, with variable semi-annual interest payments and variable annual principal payments. The county expects to repay the lease from rental payments made to the county from the Kentucky Department of Transportation. The County is in reliance upon these rental payments to meet the debt service requirements for the lease. Principal payments are due each year beginning on May 30, 2003 in the amounts indicated below. Interest on the lease is payable each November 20 and May 20, beginning November 20, 2002.

Fiscal Year Ended June 30 Interest Principal \$ 36,978 \$ 60,000 2003 2004 30,932 65,000 2005 28,657 70,000 2006 26,032 70,000 2007 23,057 75,000 63,042 2008-2012 425,000 **Totals** 208,698 765,000

D. On May 31, 2002, Whitley County entered into a \$235,000 lease agreement with the Kentucky Area Development Districts Financing Trust for the purpose of refinancing a portion of a Kentucky Area Development Lease dated May 2001 in the amount of \$730,000. The Lease requires two interest payments to be made on October 20, 2002, and April 20, 2003. One principal payment is due April 20, 2003. The lease ends April 20, 2003. As of June 30, 2002, the principal balance was \$235,000.

Fiscal Year Ended June 30	In	terest	P	rincipal
2003	\$	8,535	\$	235,000
Totals	\$	8,535	\$	235,000

E. On February 8, 2000, Whitley County entered into a \$39,900 lease agreement with the Kentucky Association of Counties Leasing Trust Program for the acquisition of an ambulance. The agreement requires variable monthly payments for 48 months to be paid in full December 20, 2003. The principal balance of the agreement was \$15,451 as of June 30, 2002. Lease payments for the remaining years are:

Fiscal Year Ended				
June 30	Int	erest	Pı	rincipal
2003	\$	455	\$	10,373
2004		389		5,078
Totals	\$	844	\$	15,451

F. On February 2, 2001, Whitley County entered into a \$77,095 lease agreement with the Kentucky Association of Counties Leasing Trust Program for the acquisition of ambulances. The agreement requires variable monthly payments for 48 months to be paid in full February 20, 2005. The principal balance of the agreement was \$52,753 as of June 30, 2002. Lease payments for the remaining years are:

Fiscal Year Ended June 30	Interest		P	rincipal
2003 2004 2005	\$	1,806 1,007 213	\$	19,127 19,906 13,720
Totals	\$	3,026	\$	52,753

Note 6. Capital Leases (Continued)

G. On October 24, 2001, Whitley County entered into a \$495,000 lease agreement with the Kentucky Association of Counties Leasing Trust Program for road paving projects. The agreement requires variable monthly payments for 60 months to be paid in full January 20, 2006. The principal balance of the agreement was \$405,000 as of June 30, 2002. Lease payments for the remaining years are:

Fiscal Year Ended				
June 30	Iı	nterest	P	rincipal
2003	\$	11,145	\$	95,000
2004		8,184		100,000
2005		5,070		105,000
2006		1,868		105,000
Totals	\$	26,267	\$	405,000

Note 7. Reserved Cash Balance

\$5,589,884 of the General Fund cash balance as of June 30, 2002 is reserved for detention facility construction. The ending cash balance was \$5,672,055 as of June 30, 2002. This leaves \$82,171 as available cash balance for the General Fund.

Note 8. Insurance

For the fiscal year ended June 30, 2002, Whitley County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

Note 9. Interfund Transfer Receivable

The jail canteen purchased \$1,204 of items, a washer and dryer, a deep fryer, kitchen utensils, a fax machine, and new locks for the jail. These expenses were not for the benefit or recreation of the prisoners. They were for normal jail operations and should have been paid by the jail fund. Since these expenditures did not meet requirements for jail canteen expenditures, the jail canteen is due \$1,204 from the Jail Fund for reimbursement.

Note 10. Legal Actions Pending

A. The Whitley County Fiscal Court is a defendant in a legal action styled <u>Walker v. Taylor</u>. This is a claim by the family of a former jail inmate who is now deceased for deliberate indifference by the jail staff causing death. The case is currently in Federal Court with a trial date of January 12, 2004. The Plaintiffs are demanding \$700,000 to settle the legal action. The County's insurance carrier has retained legal counsel to represent the County and is of the opinion that the likelihood of an unfavorable outcome would be at less than fifty percent, and if a verdict is rendered in Federal Court, the amount or range of potential loss could be up to \$250,000.

B. The Whitley County Fiscal Court is a defendant in a legal action styled Anita Kelly & Teresa Fulton vs. Whitley County, Kentucky; Jerry Taylor, in his individual capacity and in his official capacity as the Whitley County Jailor; and Larry Taylor, United States District Court, for the Eastern District of Kentucky, at London, Civil Action No. 00-38. Plaintiffs allege a violation of their civil rights due to sexual harassment, a retaliatory termination of their employment, wrongful termination including a violation of Kentucky's Whistle Blower Statute. This claim was tried before a jury in September 2002, and a jury returned a verdict in favor of the plaintiffs. The judgment was in favor of the two plaintiffs, which damages awarded to the plaintiffs are comprised in part by compensatory damages, which were comprised of some past lost wages, some future lost wages, and some components for embarrassment and humiliation. These compensatory damages equated to a total for both plaintiffs of \$250,000. Additionally, the court has granted plaintiff's attorney's fees in an amount of nearly \$350,000. The court has ruled that the defendants satisfy both the \$250,000 compensatory damages and \$350,000 attorney fees awarded for a total obligation of approximately \$600,000. Subsequently, the Whitley County Fiscal Court has satisfied the judgment rendered by the District Court. The County's insurer has been notified of the ruling and has been requested to advise the County of the insurer's intention with respect to replacement of the funds.



COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

WHITLEY COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Budgeted Funds	Budgeted Operating Revenue	Actual Operating Revenue	Over (Under) Budget
General Fund Type			
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund Forestry Fund	\$ 9,032,931 1,763,919 810,275 1,128,868 634	\$ 2,144,255 1,197,024 260,967 790,380 3,670	\$ (6,888,676) (566,895) (549,308) (338,488) 3,036
Special Revenue Fund Type			
911 Fund Tourism Room Tax Fund Ambulance Fund 92 E Water Fund	282,104 42,400 805,370 1,000,500	261,711 48,321 719,057	(20,393) 5,921 (86,313) (1,000,500)
Debt ServiceFund Type			
Public Properties Corporation Fund - 1995 Bond Issue Detention Facility Bond Issue Totals	\$ 14,867,001	512 51,744 \$ 5,477,641	512 51,744 \$ (9,389,360)
Reconciliation	+ - 1,001,001	+ + + + + + + + + + + + + + + + + + + +	+ (>,==>,===)
Total Budgeted Operating Revenue Above Add: Budgeted Prior Year Surplus Less: Other Financing Uses			\$ 14,867,001 778,824 (777,410)
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures			\$ 14,868,415





WHITLEY COUNTY SCHEDULE OF OPERATING REVENUE

For The Fiscal Year Ended June 30, 2002

GOVERNMENTAL FUND TYPE

Revenue Categories	(M	Totals emorandum Only)	General Fund Type			 ot Service nd Type
Taxes	\$	1,177,819	\$ 938,720	\$	239,099	\$
In Lieu Tax Payments		115,366	115,366			
Excess Fees		187,033	187,033			
Licenses and Permits		14,856	14,856			
Intergovernmental Revenues		3,018,196	2,940,192		78,004	
Charges for Services		753,488	46,280		707,208	
Miscellaneous Revenues		104,196	101,805		2,391	
Interest Earned		106,687	52,044		2,387	52,256
Total Operating Revenue	\$	5,477,641	\$ 4,396,296	\$	1,029,089	\$ 52,256



COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

WHITLEY COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

	GENERAL FUND TYPE								
Expenditure Categories	Final Budget	Budgeted Expenditures	Under (Over) Budget						
General Government	\$ 597,765	\$ 626,472	\$ (28,707)						
Protection to Persons and Property	695,570	783,974	(88,404)						
General Health and Sanitation	2,237,250	1,005,939	1,231,311						
Social Services	2,500	13,094	(10,594)						
Roads	1,360,080	1,159,877	200,203						
Debt Service	32,200	15,259	16,941						
Capital Projects	6,820,299	553,234	6,267,065						
Administration	981,720	645,741	335,979						
Total Operating Budget - General Fund Type	\$ 12,727,384	\$ 4,803,590	\$ 7,923,794						
Other Financing Uses:									
Transfers to Public Property									
Corporation Fund Principal	230,000	270,000	(40,000)						
Interest	25,077	100,599	(40,000) (75,522)						
Kentucky Advance Revenue Program	25,077	100,399	(73,322)						
Principal	300,000	300,000							
Capital Lease Agreement-	300,000	300,000							
Principal on Lease	116,923	116,923							
TOTAL BUDGET - GENERAL									
FUND TYPE	\$ 13,399,384	\$ 5,591,112	\$ 7,808,272						

WHITLEY COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES For The Fiscal Year Ended June 30, 2002 (Continued)

(Commuta)	SPECIAL REVENUE FUND TYPE									
Expenditure Categories		Final Budget		Budgeted spenditures		Under (Over) Budget				
Protection to Persons and Property General Health and Sanitation Recreation and Culture Debt Service Administration	\$	803,779 1,000,250 43,170 293,832	\$	738,578 46,923 13,552 176,584	\$	65,201 1,000,250 (3,753) (13,552) 117,248				
Total Operating Budget - Special Revenue Fund Type Other Financing Uses:	\$	2,141,031	\$	975,637	\$	1,165,394				
KACO Leasing Trust Equipment Lease- Principal		105,410		79,199		26,211				
TOTAL BUDGET - SPECIAL REVENUE FUND TYPE	\$	2,246,441	\$	1,054,836	\$	1,191,605				

SCHEDULE OF DETENTION FACILITY BOND ISSUE EXPENDITURES

WHITLEY COUNTY SCHEDULE OF DETENTION FACILITY BOND ISSUE EXPENDITURES

Expenditure Items	Detention Facility Bond Issue				
Expenditure Items	Bond 1994e				
Trustee Fees	\$	6,500			
Bond Counsel		20,000			
Financial Consulting		104,500			
Underwriter's Discount		154,833			
Capital Lease:					
Interest Paid		14,756			
Totals	\$	300,589			



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Debra Eucker, Commissioner, Department of Law, Revenue Cabinet
Honorable Michael L. Patrick, Whitley County Judge/Executive
Members of the Whitley County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Whitley County, Kentucky, as of and for the year ended June 30, 2002, and have issued our report thereon dated August 28, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Whitley County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Whitley County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and the federal awarding agencies and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - August 28, 2003

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Debra Eucker, Commissioner, Department of Law, Revenue Cabinet
Honorable Michael L. Patrick, Whitley County Judge/Executive
Members of the Whitley County Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133

Compliance

We have audited the compliance of Whitley County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 2002. Whitley County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Whitley County's management. Our responsibility is to express an opinion on Whitley County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Whitley County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Whitley County's compliance with those requirements.

In our opinion, Whitley County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2002.



Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

Internal Control Over Compliance

The management of Whitley County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Whitley County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, federal awarding agencies, and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - August 28, 2003



WHITLEY COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For The Fiscal Year Ended June 30, 2002

A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Whitley County.
- 2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Whitley County were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal awards programs for Whitley County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Whitley County reported in Part C of this schedule.
- 7. The program tested as a major program was: Severe Weather FEMA.
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Whitley County was not determined to be a low-risk auditee.
- B. FINDINGS FINANCIAL STATEMENTS AUDIT

REPORTABLE CONDITION																					
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None.

NONCOMPLIANCES

None.

PRIOR YEAR FINDINGS FINANCIAL STATEMENT AUDIT

None.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT

None.





WHITLEY COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal Grantor			
Program Title	Pass-Through		
Grant Name (CFDA #)	Grantor's Number	Expenditures	
Cook Programou			
Cash Programs:			
National Oceanic and			
Atmospheric Administration			
Passed-Through Eastern Kentucky PRIDE, Inc.: PRIDE Community Grant Program-			
Fall 2000 Cleanup	Whitley CF-0050	\$	36,934
2001 Cleanup	Whitley CF01-45	Ψ	32,871
(CFDA #11.469)			,-,-
U.S. Department of Justice			
Passed-Through State Justice Cabinet:			
JAIBG Program	2000 JBVX-0021(202)		35,340
(CFDA #16.unknown)	2001 JBVX-0021(202)		16,806
U. S. Federal Emergency Management Agency			
Passed-Through State Department			
of Military Affairs:			
Disaster and Emergency			
Assistance Grants-			
Coordinator Salary	XY . A . 11.11		< 0.50
(CFDA #83.503) Severe Weather-	Not Available		6,050
(CFDA #83.544)	FEMA 1388-DR-KY		38,719
(CFDA #83.544)	FEMA 1407-DR-KY		174,500
Total Cash Expenditures of Federal Awards		\$	341,220

WHITLEY COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Fiscal Year Ended June 30, 2002

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Whitley County, Kentucky, and is presented on a modified cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>.

CERTIFICATION OF COMPLIANCE -LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

WHITLEY COUNTY FISCAL COURT

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

WHITLEY COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002

The Whitley County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Program and Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Michael L. Patrick County Judge/Executive

Iva Lynda Steely County Treasurer